

VIMANIC



AN ONLINE EXAMINATION SYSTEM

FOR

ISSUE OF PILOT LICENCES

Developed by NIC

In Coordination with

DIRECTOR GENERAL OF CIVIL AVIATION

INSTRUCTION FOR CANDIDATES
APPEARING FOR DGCA ONLINE PILOTS
EXAMINATION

VIMANIC
ONLINE EXAMINATION SYSTEM

1. Candidates must follow all instructions from the Supervisor (Controller of Examination / Invigilator). Any candidate who does not follow such instructions, their examination may be invalidated. Non-compliance with the Supervisor's directions may also result in suspension from all Pilot License examinations.
2. Toilet breaks are only permitted once after 1.5 hours of exam duration. Only one candidate may visit the toilet at any one time.
3. Candidates must not communicate with another candidate or anyone else other than supervisory staff during an examination. If there is a need to raise a point of immediate urgency, the candidate is required to raise a hand to attract the Supervisor's attention. The candidate may then explain the matter in a quiet and non-disruptive manner.
4. Abusive behavior in exam centers will not be tolerated. Any candidate in breach of this will be asked to leave the exam room immediately and will forfeit all exam fees paid. This may also result in suspension of sitting further exams.
5. The Supervisor is not permitted to give any help in working out questions, nor discuss any issues regarding examination content. If there is any perceived error or ambiguity in a question, the candidate may raise objection which is provided on the exam screen and an objection sheet may be requested for and provided by Supervisor.
6. All examination material such as objection slips, rough work sheets etc. must be returned to the Supervisor on completion of the examination.
7. The examination ends when the candidate submits the examination, or when the system terminates the examination at the end of the allowed period. The candidate must indicate examination completion to the Supervisor by raising a hand and remain seated until the Supervisor has collected all examination materials, other than the candidate's personal materials.
8. All the candidates are required to carry any one of the following documents **in original** as proof of their identity:
 - SPL issued by the CFI of approved Flying Training Institute
 - FRTOL / PPL / CPL as the case may be issued by DGCA (India)
 - Passport
 - Airport entry card – issued by BCAS
 - UID / AADHAR
 - PAN Card
 - Identity Card issued by employer (only for Defense candidates)

The Identification cards should always be displayed by the candidate during the examination.

9. The User Name/ Password will be used as provided to the candidate while submission of online application. However, the PIN number shall be given to the candidates by the Controller of Examination at the examination venue. The candidates are advised to report at the examination venue at least 1 ½ hours prior to the start of the examination.
10. No candidate shall be allowed to logon in the exam 30 minutes after the start of the exam.

11. Candidates are not allowed to bring any electronic gadget such as Cell phones, Electronic diaries or any other electronic device with memory or Listening devices and recording or photographic devices, Electronic Wrist Watches, wrist watch phones, pagers, pen scanners or multimedia devices or any other communication devices even in switched OFF mode inside the examination room / hall. DGCA will not make any provision to keep them in safe custody and Candidates themselves are responsible for safety of their belongings.
12. During any inadvertent system malfunction / power failure, the candidates are advised to remain seated in their allotted seat and maintain silence. The invigilators / Supervisors will attend to you immediately.
13. For Air Navigation / Radio Aids & Instruments paper – Navigation Computer & Scientific Calculator without multiple memories are permitted.
14. Fiddling with the system / terminals / performance of operations other than required during the examination may hamper the session and cause session closing / expiry and the candidates will not be in a position to complete the examination.
15. Candidates, who try to misbehave or use unfair means in the examination venue, shall be expelled from the examination venue. They shall further be liable for disqualification in all the subjects and debarred temporarily or permanently from appearing in examinations. The examples of unfair means shall constitute but not limited to as follows:
 - a. Copying or attempting to copy other candidates answers or helping others to copy answers.
 - b. Copying or attempting to copy from the un-authorized written material possessed by a candidate.
 - c. Consulting other candidates, individuals through speech or sign or sound in the examination venue or outside the venue.
 - d. Any attempt to conduct other operations other than examination, such as changing window applications, cut, copy, paste, save as, operations etc are deemed as illegal acts.
 - e. Creating a disturbance.
 - f. Attempting to take the exam for someone else – Impersonation
 - g. Giving or receiving assistance of any kind.
 - h. Using prohibited aids, items not allowed; such as
 - Cell phones
 - Electronic diaries or any other electronic device with memory or Listening devices and recording or photographic devices, Electronic Wrist Watches, wrist watch phones, pagers, pen scanners or multimedia devices or any other communication devices even in switched OFF mode.
 - i. Attempting to move exam question and/ or responses (in any format) from the examination room.
 - j. Attempting to remove any paper from the exam room.
 - k. Leaving the exam room with out permission.
 - l. Failing to follow exam Supervisor's (Controller of Examination / Invigilator) direction. The test centre invigilator is authorized to dismiss candidate from the test and take action
 - m. Manhandling of Supervisor (Controller of Examination / Invigilator) & Centre Staff.

Failure to comply with any of the above rules will disqualify the candidate from appearing in the examination.

Note: DGCA accepts no responsibility for any personal items / equipments which a candidate bring to the examination centre and which he / she is not permitted to retain during examination.

