

**VACANCY CIRCULAR**

Applications through proper channel are invited from Indian Nationals for appointment to the post of Director General of Civil Aviation in the scale of pay of PB – 4 ` 37400 – 67000 with Grade Pay ` 12,000 in the Directorate General of Civil Aviation (Head Quarters), New Delhi on deputation basis.

2. The eligibility conditions as prescribed in the recruitment rules are given at Annexure A.

Note 1:- The Departmental officers in the feeder category who are in the direct line of promotion will not be eligible for consideration for appointment on deputation. Similarly deputationist shall not be eligible for consideration for appointment by promotion.

Note 2:- Period of deputation, including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organisation/department of Central Government shall ordinarily not exceed five years.

Note 3:- The maximum age limit for appointment by deputation shall be not exceeding 56 years as on the closing date of the receipt of applications.

3. 3 copies of the Bio data in the prescribed proforma (Annexure B) of eligible and interested officers who could be spared may please be forwarded to the undersigned together with photocopies of upto date ACRs (duly attested by an officer not below the rank of Under Secretary) within **forty five** days from the date of publication of this advertisement on the Employment News/Rozgar Samachar. (Applications received after the closing date or otherwise found incomplete will not be considered). While forwarding the applications, it should be verified and confirmed by the cadre controlling authority that the particulars furnished by the officer are correct and that no disciplinary/vigilance case is pending or contemplated against the officer.

4. Integrity certificate and a statement of major/minor penalties imposed, if any, during preceding 10 years should also be sent along with all the above documents.

(Ashok Kumar)  
Under Secretary to the Govt. of India  
☎24610987

To

As per list overleaf

List of name and organisations with their addresses:-

1. The Secretary, Ministry of Defence (Kind Attention JS (Air)), South Block, New Delhi.
2. The Secretary, Department of Personnel & Training, North Block, New Delhi. – With a request to send a suitable panel of officers belonging to All India Services and other Central Services possessing the requisite experience and fulfilling the eligibility conditions for the post.
3. All Ministries/Department of Government of India.

Copy to:-

The Assistant Media Executive, Directorate of Audio & Visual Publicity, Ministry of Information & Broadcasting, Phase – IV, Sookhna Bhawan, CGO Complex, Lodi Road, New Delhi – With a request that the vacancy circular may kindly be published in the forth coming issue of the Employment News/Rozgar Samachar and the bills may be sent to this Ministry for settlement.

Copy for information to:-

Director (F&A), Director General of Civil Aviation, Opp. Safdarjung Airport, New Delhi.

Sr. Technical Director, NIC – With the request that the advertisement may be listed on the official website of this Ministry and DGCA for wider publicity.

(Ashok Kumar)  
Under Secretary to the Govt. of India  
☎ 24610987

## ANNEXURE A

1. Designation and pay scale of the post : Director General of Civil Aviation  
PB 4 `37,400 – 67,000 + Grade Pay `12,000
2. Classification :General Central Service Group “A”, Gazetted,  
Non – Ministerial.
3. Eligibility Condition:-

1. Officers under Central Government including All India Service

(a) (i) holding analogous posts on regular basis in the parent cadre/department; or

(ii) with three years service in the grade rendered after appointment thereto on regular basis in the scale of pay of PB 4 ` 37,400 – 67,000 + Grade Pay ` 10,000 or equivalent in the parent cadre/department.

(b) having experience as under

Twelve years of experience in Aviation/Flying/Aircraft Engineering /Airworthiness, out of which, a minimum of five years of experience should be in administration and finance disciplines at the Senior Management Level.

2. Officers from the Indian Air Force of the rank of Air Marshall in the scale of pay of PB 4 ` 37,400 – 67,000 + Grade Pay ` 12,000 and possessing experience as at (b) above.

**APPLICATION FOR THE POST OF DIRECTOR GENERAL OF CIVIL AVIATION**

Advertisement No. and date					
1(a) Name and address (in block letters)					
(b) Father's Name					
2 (a) Date of birth (in Christian Era)					
(b) Age as on closing date					
(c) Nationality					
3. Date of retirement under Central/State Government Rules.					
4. Educational Qualifications.					
5. Qualifications/Experience Required					
Qualification/experience possessed by the Officer					
A. Officers under Central Government including All India Service					
(a) (i) Holding analogous posts on regular basis in the parent cadre/department; or					
(ii) with three years service in the grade rendered after appointment thereto on regular basis in the scale of pay of PB 4 `37,400 – 67,000 + Grade Pay ` 10,000 or equivalent in the parent cadre/department.					
(b) Experience Twelve years of experience in Aviation/Flying/Aircraft Engineering /Airworthiness, out of which, a minimum of five years of experience should be in administration and finance disciplines at the Senior Management Level.					
B. Officers from the Indian Air Force of the rank of Air Marshall in the scale of pay of PB 4 ` 37,400 – 67,000 + Grade Pay `12,000 and possessing experience as at (b) above.					
6. Please state clearly whether in the light of entries made, you meet the requirements of the post					
7. Details of employment in chronological order. Enclose a separate sheet duly authenticated by your signature, if the space below is insufficient.					
Office/Instt/ Organisation	Post held	From	To	Scale of pay and Basic pay	Nature of Duties
8. Nature of present employment i.e. adhoc or temporary or permanent					

9. In case the present employment is held on deputation/contract basis, please state	
a) The date of initial appointment	
b) Period of appointment or deputation/contract	
c) Name of parent office/organisation to which you belong	
10. Additional details about present employment:- Please state whether working under:-	
(a) Central Government	
(b) State Government	
(c) Autonomous Organisation	
(d) Government Undertakings	
(e) Others (Specify)	
11. Are you in the Revised Scale of Pay? YES/NO If yes, give the date from which the revision took place and also indicate the pre-revised scale.	
(i) Date of revision	
(ii) Revised scale of pay	
(iii) Pre-revised scale of pay	
(iv) Basic pay	
12. Total emoluments per month now drawn.	
13. Additional information, if any, which you would like to mention to support of your suitability for the post. Enclose a separate sheet, if the space is insufficient.	
14. Whether you belong to SC/ST/OBC	
15. Remarks	

Details of Enclosures.

### **DECLARATION**

I CERTIFY THAT THE INFORMATION FURNISHED BY ME IS CORRECT AND COMPLETE TO THE BEST OF MY KNOWLEDGE AND BELIEF AND NOTHING HAS BEEN CONCEALED/DISTORTED. IF AT ANY TIME I AM FOUND TO HAVE CONCEALED/DISTORTED ANY MATERIAL INFORMATION. MY APPOINTMENT SHALL BE LIABLE TO BE SUMMARILY TERMINATED WITHOUT NOTICE/ COMPENSATION.

Place: \_\_\_\_\_ Date \_\_\_\_\_ Signature of the Candidate \_\_\_\_\_

### **CERTIFICATE** (TO BE GIVEN BY HEAD OF DEPARTMENT)

Certified that the particulars have been verified and found to be correct. It is also certified that no disciplinary/vigilance proceedings are either pending or contemplated against the officer and no major/minor penalty has been imposed on the officer during the preceding 10 years. It is also certified that the Integrity of the officer is beyond doubt.

Place: \_\_\_\_\_ Date: \_\_\_\_\_ Signature of the Head of Department \_\_\_\_\_  
With office Seal

